CORE.NV Project
June Status Report

June 11, 2024

CGI

Agenda

- Executive Summary

- June Project Deliverable Summary

- Critical Path Items on Watch

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Executive Summary

CORE.NV		
Status Date	6/11/2024	**Reporting Period**	5/1/2024 – 5/31/2024

Overall Status	🟩	Go-live date 12/31/24 is on schedule
Schedule	🟨	Program Increment (PI) 3 is complete. Potential challenges with capacity, reports, and interfaces.
Resources	🟩	CGI PM ▮▮▮▮▮ transition to the CORE.NV project is complete.
Scope	🟩	• Change Request CR011 – P1B PI1 and P1A PI2 Completion Report Delivery Dates was approved. • Change Request CR012 – P1B PI2 Completion Report Delivery Dates scope was approved.
Risks	🟨	Candidate Risks being reviewed by Management of both teams.
Issues	🟩	None.
Budget	🟩	No change to planned budget.

🟩 Green = On schedule   🟨 Yellow = Delayed   🟥 Red = Significant blockers

May Project Deliverable Status

Deliverable / Work Product	Status	Percent Complete	Invoice Period	Current Status
P1A PI1 Completion Report – Approved 5/2/2024.	Delivered	100%	52024	✓ Approved
End-User Training Progress Report – April – Approved 5/13/24.	Delivered	100%	5/2024	✓ Approved
P1A Training Materials – Approved 5/13/24.	Delivered	100%	5/2024	✓ Approved
April Monthly Status Report #7 – Approved 5/14/24.	Delivered	100%	5/2024	✓ Approved
May Monthly Status Report #8	Delivered	100%	6/2024	✓ In review

90-Day Look Ahead
Deliverables/Work Products/Milestones

June 2024

- Monthly Status Report #8 submission – 6/4/2024
- P1A PI2 Completion Report – 6/18/2024 (Pending Completion Report FY Decision)
- P1B PI2 Completion Report – 6/18/2024 (Pending Completion Report FY Decision)
- June Monthly Status Report #9 submission – 6/28/2024
- End-User Training Progress Report – 6/28/2024
- P1A Training – 6/28/2024

July 2024

- P1A Training – 7/26/2024

August 2024

- July Monthly Status Report #10 submission – 8/2/2024
- PI3 Completion Report (Potential Name Change) – 8/27/2024
- P1A Training Support Month 1 – 8/30/2024

Critical Path Items on Watch

- IUAT (Iterative UAT) for PI-1 has been completed. All Issues were triaged, ██████████████████████. The testing team is preparing for IUAT for PI-2. Work in progress includes:

  o IUAT login credentials being created.

  o Scheduling the IUAT "Office Hours," allowing IUAT participants to ask and receive answers to their questions from a functional SME via Teams conference call.

  o IUAT for PI-2 to begin in mid-June and will include FIN and HRM.

- Prioritized Interfaces and Reports needed for go-live in January and capacity available to complete.
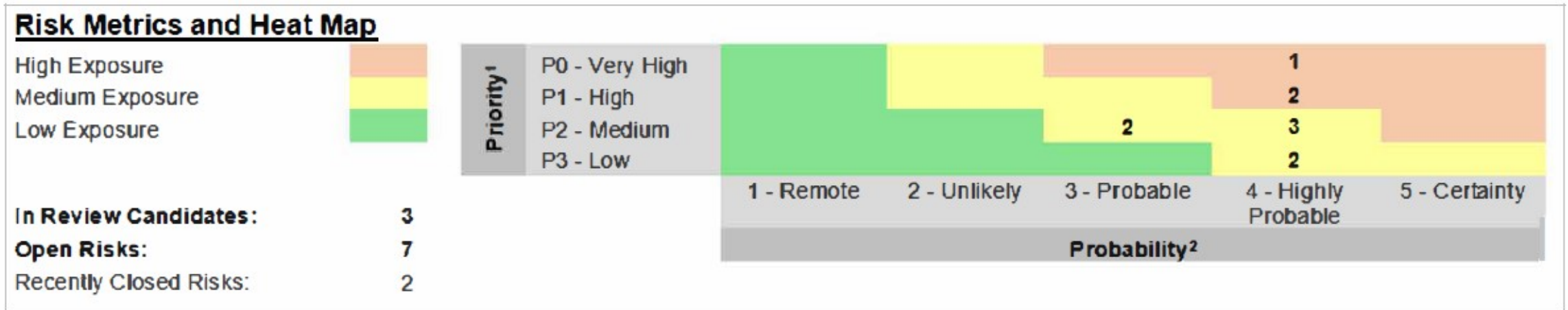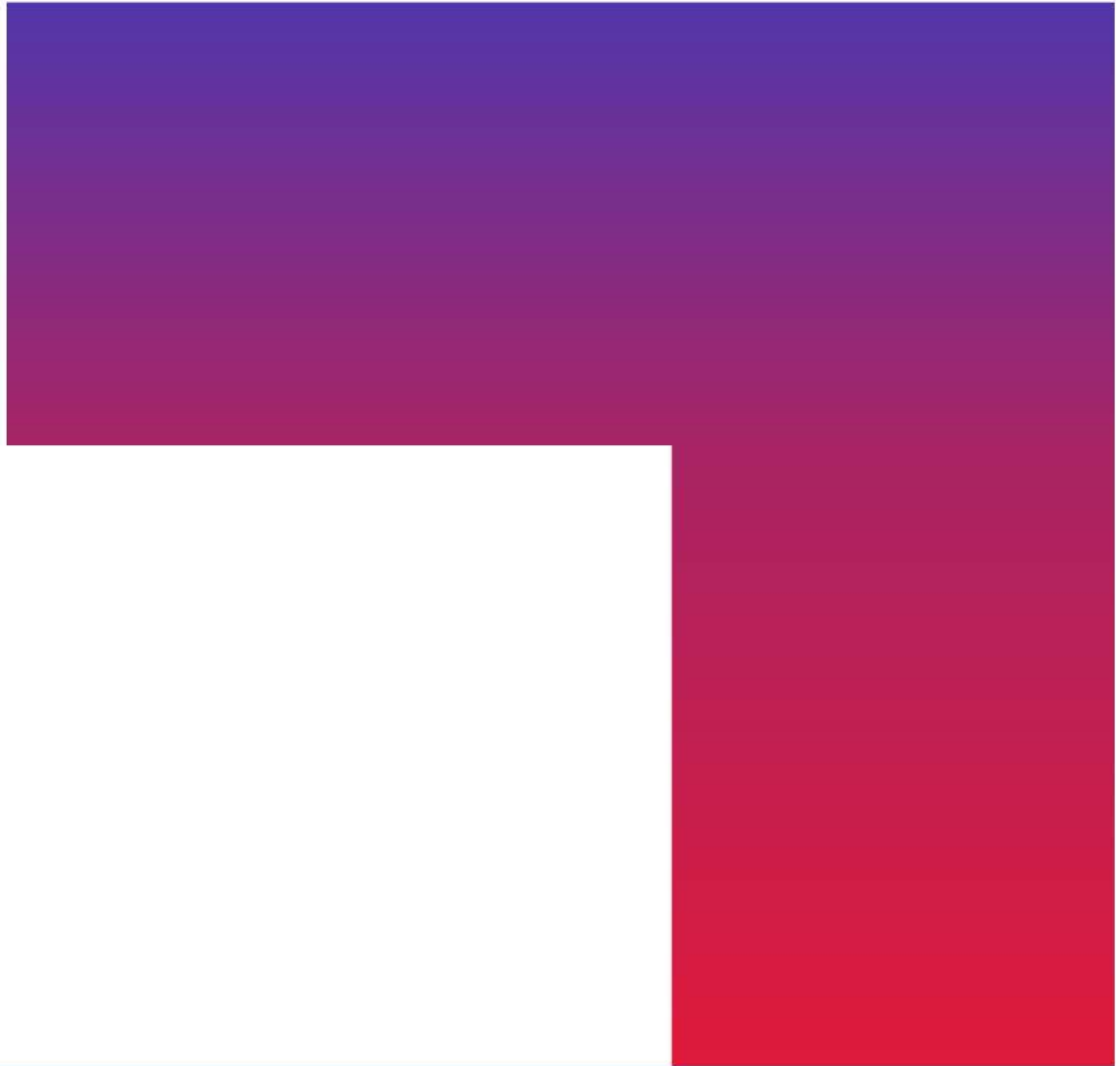
- Working with NDOT to address ████████████████████████

  ▪ ██████████████████████████████████

  ▪ ████████████████████████

CGI Project Management Office

Project Risks are logged and maintained in Jira. Map metrics are as of 6/11/2024.

Risk Metrics and Heat Map

	High Exposure
	Medium Exposure
	Low Exposure

Priority[1]		1 - Remote	2 - Unlikely	3 - Probable	4 - Highly Probable	5 - Certainty
	P0 - Very High				1	
	P1 - High				2	
	P2 - Medium			2	3	
	P3 - Low				2	
			Probability[2]			

In Review Candidates: 3

Open Risks: 7

Recently Closed Risks: 2

CORE.NV Program
Increment 2
PI Review & Retrospective

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FIN Team   PI2 Actual Business Value Assessment

CORE.NV

	Team PI Objectives	Business Value (BV)	Actual Value (AV)	Team PI Achievement % AV / BV = %
1.	Crosswalk to gold data for Programmatic, Organizational, and Fund Elements while continuing Cost Accounting and Appropriation. This is part of the basis for Chart of Account Structure.	5	5	
(AV)	*These are scheduled for Sprint 2.4.*			
2.	First iteration of UAT completed for Accounts Receivable, and Procurement while planning and training for General Accounting, Budget, and Accounts Payable. Allows the team to identify issues early, promotes early training, and familiarity.	4	4	
(AV)	*First iteration of UAT is complete and second iteration is scheduled to begin 6/10/24.*			
3.	Identify and prioritize technical interfaces and integrations related to AR, Procurement, AP, General Accounting, Budget, Cost Accounting. Then identify critical path 3rd party vendors and internal interfaces we need to work 1st. Control change communication and identify long leads.	8	4	
(AV)	*Multiple interfaces have been identified. Continuing to work with the Tech Team and ongoing work with Wells Fargo as a 3rd party vendor. We do plan on completing this in PI3*			
4.	Complete configurations for Accounts Receivable, Procurement, and General Accounting tables, transactions, business roles, and batch processes. This will allow the State to complete UAT.	5	4	
(AV)	*The FIN Configuration team have completed all of the above for procurement and GA. AR was not covered due to staffing changes.*			
5.	Begin the mapping of Cost Accounting, COA, and Accounts Payable, and configure tables, transactions, and business roles. Write and execute the associated SIT scripts for all FIN functional areas. This will allow the State to complete UAT.	3	2	
(AV)	*The FIN Configuration workstream achieved the mapping of tables & transactions for AP, as well as the COA and CA tables and COA business roles. .*			
6.	Complete the Non-Cost Accounting COA element table load (must be completed for project to continue on track). Must be completed by end of Sprint 2.1.	10	10	
(AV)	*100% complete for the initial non-Cost Accounting Table Loads and mapping. Most important value to the project in PI2.*			
7.	Open Items from Conversion Team for all FIN functional areas and support for two Interfaces. Will allow for transactional data to be processed in UAT and support the tech team for interface development.	6	6	
(AV)	*FIN Team met 4 times a week with the conversion team and provided support for the interface work to the technical team.*			
	Total:	**41**	**35**	**85 %**

HRM Team   PI2 Actual Business Value Assessment

	Team PI Objectives	Business Value (BV)	Actual Value (AV)	Team PI Achievement % AV / BV = %
1.	Complete data entry for all manually converted tables (9 tables) to be prepared for configuration. Finish by end of PI2.	7	7	
(AV)	*Completed the originally identified 9 tables and 2 others that were identified during the PI – Total of 22 tables converted.*			
2.	Successfully complete business roles for Position Control, Personnel Management, Payroll, and ████████ to prepare for UAT testing. Finish by the end of PI2.	5	5	
(AV)	*This work is still in progress and as of now the SIT testing of the business roles will be pushed to PI3, the business roles will still be available for UAT.*			
3.	~~Provide completed Table Maps to Conversion Team to facilitate the conversion of HRM table data. Finish by the end of PI2.~~	~~8~~	0	
(AV)	*This work was cancelled as the conversion team was able to move forward without mapping. We replaced this with ████ changes and execution of SIT scripts for converted data for Personnel Management and Position Control areas.*			
4.	Develop Test Scripts for converted HRM tables to be prepared for testing in PI3.	5	5	
(AV)	*This work was completed.*			
5.	NEATS payroll interface for timesheet ████ to enable payroll testing in PI3.	8	8	
(AV)	*Have met with technical teams and developer to support this effort*			
6.				
(AV)				
Total:		**25**	**25**	**100 %**

Tech Team NV   PI2 Actual Business Value Assessment CORE.NV

Team PI Objectives	Business Value (BV)	Actual Value (AV)	Team PI Achievement % AV / BV = %
1. Legacy DW - Create a strategy document for feedback and PI-3 Planning for Legacy Data Warehouses.	8	8	
(AV) Discovered : We will need additional help with reports based on this analysis			
2. Security - Create a strategy document for building Roles and Permissions in Advantage 4	6	6	
(AV) Pivot: Started to build roles in accordance with baseline system needs. Strategy Doc Cancelled			
3. Interfaces - Support CGI with the building of Interfaces and get a knowledge transfer on the development process • FIN – NDOT – Cash Receipts INBOUND interface ▉ • FIN – DETR – Payment Voucher PV interface ▉ • HRM - NEATS Timesheet INBOUND Interface ▉ • SFTP Action Plan	7	7	
(AV) Pivot: Nevada took ownership of the building of interfaces. Completed 2 and the ▉ interface is still IN PROGRESS. Ahead of schedule on SFTP Server, requirements are defined, and request has been made to NV OCIO to start building our SFTP server for interfaces			
4. Testing - Get user feedback and familiarization with User Acceptance Testing on PI -1 deliverables (Accounts Receivables & Procurements)	4	4	
(AV) [Enter Actual Business Value Notes]			
5. CI - Establish repositories for dev teams and develop team proficiency in version control systems (Bitbucket)	5	5	
(AV) [Enter Actual Business Value Notes]			
Total:	**30**	**30**	**100%**

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Tech Team CGI PI2 Actual Business Value Assessment CORE.NV

|	Team PI Objectives	Business Value (BV)	Actual Value (AV)	Team PI Achievement % AV / BV = %
1.	FIN Conversion – Non-COA, Updates to COA and Impacted tables, Iteration 3 Cost Accounting Conversions, Open Items	10	6* (5/28/2024)	
(AV)	*Waiting on updated cross walk spreadsheets for COA updates and validation – Expected to be completed in Sprint 4. Open Items , Vendors and Budgets in Progress.*			
2.	Complete HRM Conversion Mapping Documents	8	8	
(AV)	*HRM Conversion Mapping was analysed and the mapping documents were determined not to be required.*			
3.	Start HRM Conversion Development	7	10	
(AV)	*HRM Conversion Development is in Progress and a number of tables are either completed or in progress. Example:* ▮▮▮▮			
4.	Develop 2 FIN and 1 HRM Interface to Serve as examples for NV Tech Team members.	8	7	
(AV)	*A decision was made to closely work with the State Tech Team members*			
5.	Begin Requirement Gathering and Documentation for HRM Reports	8	4	
(AV)	*Two of the five report requirements were completed. One in Progress. Two dependent on other teams.*			
6.	Perform HRM Legacy Table Analysis	4	0	
(AV)	*Uncommitted Objective*			
7.	Initial Analysis and Development of ▮▮▮▮.		4*	
	Total:	45	35 (+ 4)	77% (86%)

Questions?

Appendix – Supporting Artifacts

Timeline
May Workstream Summary
90 Day Look Ahead

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High Level Status
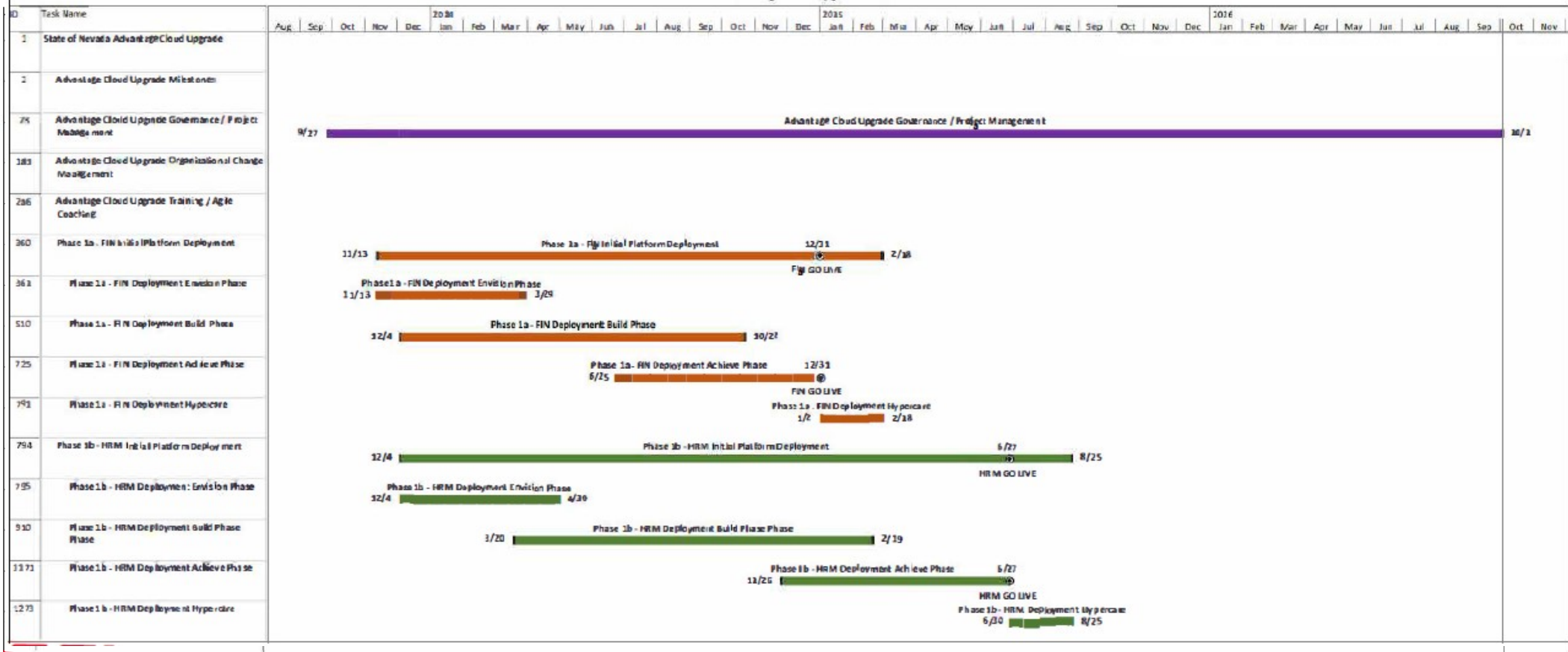
CGI Project Management Office

PMO Operations:

- CGI PMO onboarded and offboarded CGI project staff for the project:
  - Onboards (5)
    - 1 Executive Advisory
    - 1 FIN BA
    - 1 Programmer
  - 2 OCM Resource – training developer and technical writer
  - Offboards (2)
    - 1 FIN BA
    - 1 HRM BA
- We continue to collect fingerprinting documentation and background checks. Identification badges are in process for the newest onboards.
- Updates to the JIRA Project level Risk and Issues Dashboard and working forms are complete.

Scope Management:

- Change Request CR011 – P1B PI1 and P1A PI2 Completion Report Delivery Dates. Approved by OPM for Change Control Committee on 5/23/2024.
- Change Request CR012 – P1B PI2 Completion Report Delivery Dates scope was approved. CGI will deliver CR012 on 6/4/2024.

Schedule Management:

- The following Project deliverables scheduled for May were submitted to or approved by OPM:
  - P1A PI1 Completion Report – Approved 5/2/2024.
  - End-User Training Progress Report – April – Approved 5/13/24.
  - P1A Training Materials – Approved 5/13/24.
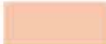 - March Monthly Status Report #7 – Approved 5/14/24.
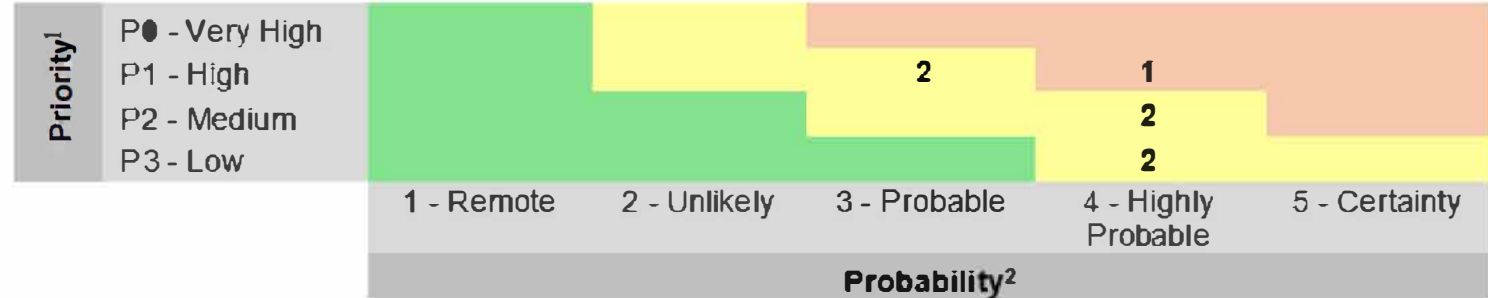
CGI Project Management Office

Project Risks and Issues are logged and maintained in Jira.

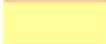Risk Priority, Risk Probability, Issue Priority and Issue Severity are defined in slide notes.

Risk Metrics and Heat Map

High Exposure
Medium Exposure
Low Exposure

In Review Candidates: 3
Open Risks: **7**
Recently Closed Risks: 2

Priority[1]	1 - Remote	2 - Unlikely	3 - Probable	4 - Highly Probable	5 - Certainty
P0 - Very High					
P1 - High			2	1	
P2 - Medium				2	
P3 - Low				2	

Probability[2]

Issue Metrics and Heat Map

High Exposure
Medium Exposure
Low Exposure

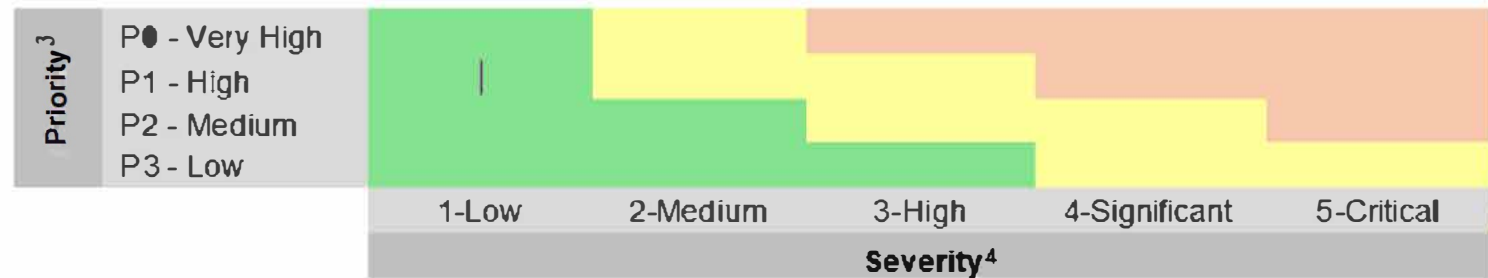**Active Issues** **0**
Recently Closed Issues 2

Priority[3]	1-Low	2-Medium	3-High	4-Significant	5-Critical
P0 - Very High					
P1 - High					
P2 - Medium					
P3 - Low					

Severity[4]

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Organizational Change Management & Communication CORE.NV

In May, the OCM team continued implementing change management and communications activities. Specifically, the OCM team:

- Participated in and facilitated Change Agent Network (CAN) planning meetings and supported the May 16 CAN Session.

- Crafted three Memos, addressed to:

  - All State Employees, providing quarterly updates

  - Statewide Leadership, providing quarterly updates and leadership considerations

  - Statewide Leadership, to validate HRM functional end-users.

- Collated and analyzed Department/Agency responses to the HRM functional end-user data call, updating listing of ~4,700 HRM Functional End-Users.

- Produced a 2-minute video demonstration on budget control functionality in the CORE.NV system.

- Planned and coordinated content for the Quarterly Leadership meeting held on 5/29/2024. Developed slides and provided meeting support for this event.

- Collaborated with the State to draft an NDOT Business Plan Mapping (BPM) Value Proposition document. Reviewed and created slides to aid in the OPM Project Director presentation to the Executive Committee on topic. Participated in the NDOT BPM kick-off session.

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Training

In May, the Training team performed the following actions:

- Hosted twice a week training team meetings.

- Finalized the FIN State Trainer list and scheduled the State Trainer Training for 6/18/2024.

- The End-User Training Team added 2 final resources and are now fully staffed, with 5 resources focused on developing end-user training materials.

- Continued developing the End-User Training planning documents, including an Audience Analysis, Training Framework, and Orientation Video.

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Technical Advantage 4

CGI's technical workstream has focused on the following activities during the month of May – FIN and HRM Conversion and Interface development.

- The team is executing the build phase in sprints as part of the PI. Daily Stand-up meetings, Backlog refinement, and Sprint Demos are being conducted as part of the agile activities.

- Onboarded two new technical resources to the CGI Tech team for working on conversions and interfaces.

- The structure of the ▮▮ server was finalized. The OPM Tech completed the ▮▮ server set up and permissions.

- The infrastructure for the nightly cycle was tested, allowing FIN to execute a minimum nightly cycle on ▮▮.

- The directory structures ▮▮▮▮▮▮▮ were finalized working with the CGI Cloud Services team and a similar structure was finalized for the bit bucket code repository.

- The CGI developers worked collaboratively with State Tech resources to complete one FIN and one HRM Interface. The CGI developers travelled to Carson City to discuss and impart interface knowledge.

- The report requirements for 3 HRM reports were discussed, and solutions were proposed.

- Initiated development of the Check form for the State of Nevada.

- FIN - Conversion

  - Vendor Tables will be completed in June.

- HRM - Conversion

  - Reference tables are completed. Employee conversion is in progress.

Environments

The Product environment has been delivered to the project and we are preparing for performance testing and mock cutover activities.

- Environments:

  - PROD environment delivered on 5/13/2024.

- Container Deployment:

  - ██████████████ deployed to Non-Prod environments 4/29/2024.

  - ██████████████ deployed to Non-Prod environments 5/13/2024.

  - ██████████████ deployed to Non-Prod environments 5/28/2024.

- Conversion and configuration data table migration completed:

  - Sprint 2.2

  - Sprint 2.3

Testing

IIUAT for PI1 has been completed. All Issues were triaged, ███████████████. The testing team is preparing for IIUAT for PI-2. Work in progress includes:

- IUAT login credentials being created.

- Scheduling the IIUAT "Office Hours," allowing IIUAT participants to ask and receive answers to their questions from a functional SME via Teams conference call.

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APM (Agile Project Management)

In May, Agile Project Management (APM) focused on supporting team execution during PI 2 (Sprints 2.2 - 2.4), facilitating the ART PI Review and Retrospective, and preparing teams for the PI 3 Planning Event.

- Sprint Execution (Sprints 2.2 - 2.4):

  - Provided ongoing support and guidance to ensure smooth sprint execution across all teams. Special attention was given to the HRM team as they executed their first PI.

- Staffing Transitions and Continuity:

  - Supported the ART through significant staffing changes, including the changes to OPM Leadership for both FIN and HRM teams and the replacement of the FIN and HRM Scrum Master. The new Scrum Master is actively working with the HRM Team as a priority and providing support to the FIN Team as needed.

- PI 2 Review & Retrospective:

  - Facilitated the ART PI Review and Retrospective for the entire Agile Release Train (ART), focusing on learnings from PI 2 and preparation for PI 3.

- PI 3 Planning Preparation:

  - Collaborated with the Team Leads to prepare all teams for the upcoming PI 3 Planning Event on 6/5 and 6/6/2024.

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Financial (FIN) Advantage 4

Accomplishments in the month of May for the FIN-Configuration team include the continued configuration of core areas of Advantage Financial for Phase 1 go live on 1/1/2025. In addition to the details provided by functional area, the FIN-Configuration team provided the State's Technical Team with a Cash Receipt interface and provided support to the IUAT team and testers.

Procurement:

- Completed the configuration of all Procurement transactions, batch jobs, business roles, the homepage ███████ ████████████████ Additionally, the team completed configuration for procurement users, buyers, buyer teams, and managers.

- Began configuration documentation of Procurement Forms.

- Established Procurement Accounting Templates.

- Supported conversion efforts ██████████████████████.

- Supported team in creations, execution, and review of system testing scripts.

Financial (FIN) Advantage 4

Accounts Payable:

- Completed mapping the ███ table from Advantage 2.x Vendor and Customer tables.

- Completed configuring the Vendor Customer Configuration ███ and the Accounts Payable ███ tables.

- Configured the following reference tables and options:

  - Disbursement Parameter ███ for Credit Memo Consolidations

  - Special Handling configurations on the Handling Code ███ table

  - Disbursement Format on Remittance Advice and EFT types

  - The Type of Income ███ table

- Completed the designer updates based on the decisions on ███ ███

- Documented decisions on using ███ for PV being Interfaced from DETR.

Budget/COA/Cost Accounting:

- Implemented the new CORE.NV budget ███ and completed the initial configuration of both structures.

- Re-mapped COA elements affected by budget structure change.

- Loaded the remapped Chart of Account COA tables ███ ███

- Created budget lines for the SIT and IUAT teams to use.

- Wrote a script and recorded a video to capture ADV4 budget functionality for OCM to send out to CORE.NV users.

- Held meetings with the Budget Control CORE.NV stakeholders to review table configuration.

- Worked with NDOT to compile FHWA and Transit project data for Cost Accounting table load.

- Provided FHWA and Transit data to the conversion team to be loaded into the system.

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Financial (FIN) Advantage 4

General Accounting:

- Cloned transaction ▮ to meet SCO Groups requirements.

- Configured the following processes:

  - Accounting Period Close

  - NYTI

  - Open Activity Roll

  - Open Activity Lapse

  - Annual Close

  - Trial Balance

  - 15 ad hoc reports

- Completed the conversion mapping ▮ ▮

  ▮ ▮

  ▮ ▮

Fixed Assets:

- Completed backlog in JIRA and prepped for PI3 planning. data to the conversion team to be loaded into the system.

Human Resource Management (HRM) Advantage 4

In May, the HRM Configuration team continued to focus on the Build phase. We specifically worked on Conversion SIT scripting and execution, manual conversion of select tables, SIT script writing for Personnel Action and Position Control, Business Role definition, and support for interfaces and reports. We also met with the HRM OPM team and HRM SMEs to support their efforts to define the IUAT test scenarios.

As part of PI2 in May our achievements include:

- Manual Conversion of 20 tables.

- SIT testing, completed on 20 HRM tables that were converted via scripts.

- Writing 19 Position Control SIT scripts.

- Writing 10 Personnel Management SIT scripts.

- Defining and Developing 4 CORE.NV specific Business Roles.

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90-Day Look Ahead
Deliverables/Work Products/Milestones

CORE.NV

June 2024

- Monthly Status Report #8 submission – 6/4/2024

- P1A PI2 Completion Report – 6/18/2024 (Pending Completion Report FY Decision)

- P1B PI2 Completion Report – 6/18/2024 (Pending Completion Report FY Decision)

- June Monthly Status Report #9 submission – 6/28/2024

- End-User Training Progress Report – 6/28/2024

- P1A Training – 6/28/2024

July 2024

- FIN Performance Test Plan – 7/15/2024

- P1A Training – 7/26/2024

August 2024

- Monthly Status Report #10 submission – 8/2/2024

- PI3 Completion Report (Potential Name Change) – 8/27/2024

- P1A Training Support Month 1 – 8/30/2024

CGI