

State of Nevada

CORE.NV Project Weekly Status Report

Week Ending: August 02, 2024



Content	Purpose - to communicate the following:
<p>CORE.NV Project Dashboard</p>	<ul style="list-style-type: none"> • CORE.NV Project Roadmap • CORE.NV Project strategic milestones and timeline update • CORE.NV Project Status Review <ul style="list-style-type: none"> Updates on completed milestones and performance against plan Status of in progress activities Risk level associated with meeting upcoming target milestone dates and risk rationale
<p>Workstream Status Review</p>	<ul style="list-style-type: none"> • Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
<p>OCM Status Review</p>	<ul style="list-style-type: none"> • Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
<p>CORE.NV Project-Level Risks and Issues</p>	<ul style="list-style-type: none"> • Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place
<p>CORE.NV Project-Level Action Items</p>	<ul style="list-style-type: none"> • Actions requested of the executive leadership team to support
<p>CORE.NV Project-Level Decisions</p>	<ul style="list-style-type: none"> • Decisions requiring input from the executive leadership team
<p>Appendix</p>	<ul style="list-style-type: none"> • Overall CORE.NV Project Health Working Status



CORE.NV Weekly Status Report

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Scope



Schedule



Cost



Resources



OCM



Risks



Issues



Quality

CORE.NV Project Roadmap



State of Nevada Advantage Cloud Upgra...

Phase 1a - FIN Initial Platform Deployment

Phase 1b - HRM Initial Platform Deploym...

Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete

Project Status Review

During this reporting period, numerous resources from CGI, BerryDunn, and Plante Moran, as well as those already onsite for OPM, converged in Carson City to conduct several meetings as well as the Project Increment (PI) 4 Planning sessions. Each team was able to construct solid plans for the next four sprints. Now, it is up to everyone on the project to execute those plans in a timely manner! A number of risks have recently been identified and have been documented into Jira's RAID log. As such, the overall color of the Risks category on the Core.NV Project has been changed from green to yellow. These new risks will be discussed during the upcoming weekly PM Governance meeting.

FIN

▲
This week in FIN...

- 1) We continued IUAT and EUAT Planning - Agreements on dates, number of expected test scripts, tester requirements, and testing of security roles and access.
- 2) We completed PI4 Preparation and Planning - FIN deliverables are well defined and achievable. We welcome one additional resource starting in 2 weeks and the hopeful return or replacement of another resource which was pulled back into the business full time, we will have the capacity to complete our team's commitments and get all work to the conversion team by the end of PI4.
- 3) We began review of the Testing Strategy Document - edits and suggestion will be made to the document in order to resolve vagueness and clarify roles and expectations.

HRM

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Held Cornerstone demonstration for DHRM Administration. 2-hour allotted time slot was not enough to cover all features, and the demo went another 30 minutes to showcase LMS features. Project leadership has requested that CGI provide an estimate for cost and schedule change to add LMS functionality. No other decisions were made as to whether Cornerstone (as contracted) or NEOGOV, will be the State's choice for recruiting and LMS services.

This week's primary focus was towards PI4 planning events. While HRM has established a plan for the following 4 sprints with backlog items for additional sprints, there is a concern that conversion will not be able to provide the necessary support for HRM needs. However, a plan is in place and resources are being allocated to address HRM conversion needs, as well as guidance on data cleanup.

TECH

▲
[REDACTED] established as Tech PMs during PI4 Planning; Immediate focus is on removing impediments and increasing focus time for Developers while getting meeting schedule re-organized.

DW Team is expecting VPN access today as access requests were escalated late last week

BLOCKER: NDOT meeting to clear up security profile needs had to be rescheduled due to resource availability.

OCM

OCM Accomplishments:

1. HRM MVP for Phase 1B: Conversations beginning with HRM to nail down what is going live in June 2025 to ensure OCM's approach to change readiness and comms is aligns: HRM Base System, Payroll Administration, Personnel Administration, Position Control, Other? - Discussions in-progress
2. Change Readiness Strategy: Implementing in early August: Monthly Newsletter, Survey and benefits campaign to start. Partnering with Plante Moran to satisfy deliverables. (see upcoming activities below)
3. Change Impact Assessment Surveys: Will be ready to release and gather input in late Aug to Financial SMEs, Super-Users and State Trainers.
4. Memos: 1. Adv 2.1 Sunset Notice - Discovered other issues and needed to push out. Targeted for August to coincide with DHRM's Use It/Lose It memo. 2. August 12th Reg memo is dev.
5. CoA Campaign: CoA deck, one-pager, included in newsletter. Weekly team meetings to finalize campaign to implement in August/Sept.
6. SharePoint Training Pages: Preparing for Aug 12 open registration
7. OCM Metrics: 5 OCM metrics; targeting automated dashboard display feature in August. Using Power BI to display progress dashboard, need an interactive way to publish the information however OCIO has told us we cannot use PowerBI on our SP site due to licensing issues so OCM workaround will be to explore other interactive dashboard options that are MS friendly or conduct TEAM mtgs to leaders facilitating the interactive dashboard ourselves.
8. Director Coffee Talk: Showcasing project status, SharePoint, demos – Met with PEBP, NDOW, DETR and DHHS

Training Accomplishments:

1. EUT Save-the-Date Comms: Pushed out memo on July 31st.
2. State Trainers: The first forum was held this week for FIN Trainers. Forums held to update the trainers, share with them any course materials, course planning, and any other pertinent info, etc. Forums are now every other week until the end of the year (at least).
3. EUT Course Scheduling: 6 courses will be offered with multiple sessions scheduled. Session calendar to be finalized prior to 12 Aug open registration.
4. EUT Course Registration Process: Course Descriptions were finalized for each course and ILT course calendar for CC and LV should be finalized at end of this week! Creating courses in NEATS next week planned.
5. EUT Logistics: Training Rooms and Laptops: Laptops are on order (or will be) for CC and LV training rooms. NDOT is reviewing the requested ILT dates and will finalize dates next week.
6. EUT Stakeholder Analysis: Constant/Ongoing updating adding and deleting FIN end-users as we receive them.
7. New Training Project Tracker: Team can now accurately track all the training areas/activities and tasks involved with EUT and State Trainers using one source. [REDACTED] will start to take over all the Training Huddles and manage the minutes using the tracker next week.

Unresolved Risks & Issues

Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-1242	State resources available for Cost Accounting data upload worksheets	[Redacted]	05/30/24	P3 - Low	Open - In Progress
CORENV-1247	State resources available for Accounts Receivable data upload worksheets	[Redacted]	05/30/24	P3 - Low	Open - In Progress
CORENV-1717	NDOT Looking for Procurement Overview	[Redacted]		P2 - Medium	Open - In Progress
CORENV-2715	NDOT is concerned with the conversion approach for Transactions and Open Items	[Redacted]		P2 - Medium	Open - In Progress
CORENV-2928	Phase 1A Interfaces Needed for the January 2025 go-live date may exceed the TECH team's capacity	[Redacted]		P1 - High	Open - In Progress
CORENV-2929	Number of Reports needed for the January 2025 Phase 1A go-live date will likely exceed the TECH team's capacity	[Redacted]		P2 - Medium	Open - In Progress
CORENV-3502	Data Warehouse/Legacy Databases work needed for Phase 1A Go Live could exceed the capacity of the Tech team	[Redacted]		P1 - High	Open - In Progress

Issues

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-4502	During October through December GFO will require assistance from key Core.NV Resources	[Redacted]		P2 - Medium	Candidate
CORENV-4583	HRM progress blocked by conversion delays	[Redacted]		P1 - High	Candidate



Action Items

Closed This Week

Description	Owner	Due Date	Comments
Add update comment for CORENV-4490 (SEFA Reporting)	[REDACTED]	08/08/24	
Issue CORENV-4489: reach out to [REDACTED] and confirm if still a concern	[REDACTED]	07/31/24	Have confirmed with [REDACTED] that this is no longer a concern. Shared with [REDACTED] and [REDACTED]
Message [REDACTED] Issue updates; Update Jira as needed	[REDACTED]	07/30/24	
Upload Decision Process Doc draft and share link	[REDACTED]	07/30/24	

Open But Due

Description	Owner	Due Date	Comments
Add in closed comment: CORENV-2930	[REDACTED]	07/11/24	
Ask Tim to email [REDACTED], [REDACTED], and [REDACTED] confirmation that FIN Interfaces plan is confirmed (will close out Schedule task)	[REDACTED]	07/18/24	
Confirm linkage of Risks with Decision related to BPA updates	[REDACTED] / [REDACTED]	07/18/24	
Confirm/Share/Upload shared tracker that captures activity changes from one Phase to the next	[REDACTED]	07/24/24	
Issue CORENV-4490 reach out to [REDACTED] and confirm if still a concern	[REDACTED]	07/31/24	
Review updating CORENV-3209	[REDACTED]	06/20/24	Issue was reworded to focus on the use of Core.NV Project resources for Advantage 2.0 troubleshooting and repair.
Schedule Agile Metrics (schedule forecasting) review meeting	[REDACTED]	06/14/24	Include [REDACTED], [REDACTED], [REDACTED], [REDACTED] as Optional
Schedule meeting to review Task # 800, 801, 803 for CGI Executes FIN Performance Testing tasks with [REDACTED] and [REDACTED]	[REDACTED]	07/31/24	
Send [REDACTED] high-level UAT schedule	[REDACTED]	07/31/24	
Test Biweekly Team Leads Deck link before next session	[REDACTED]	07/18/24	

Assigned This Week

Description	Owner	Due Date	Comments
Create task-driven roadmap useful for functional workstream Leads	[REDACTED]	08/15/24	

Issue key Summary

Assignee Status Resolution Priority Due date



Program Indicator	Green	Yellow	Red	Gray
<p>Overall CORE.NV Project Health</p>	<p>No more than one CORE.NV Project Indicator is yellow, and none is red.</p>	<p>No more than one of the CORE.NV Project Indicators is red</p> <p>AND</p> <p>(Two or more of the CORE.NV Project Indicators are yellow</p> <p>OR</p> <p>One of the CORE.NV Project Indicators are yellow)</p>	<p>Three CORE.NV Project Indicators are yellow</p> <p>OR</p> <p>More than one CORE.NV Project Indicator is red.</p>	<p>Insufficient information to assess this CORE.NV Project health indicator at this time.</p>