State of Nevada
CORE.NV Project Weekly Status Report

Week Ending: July 12, 2024

Content	Purpose - to communicate the following:

CORE.NV Project Dashboard	• CORE.NV Project Roadmap
	• CORE.NV Project strategic milestones and timeline update
	• CORE.NV Project Status Review
	   Updates on completed milestones and performance against plan
	   Status of in progress activities
	   Risk level associated with meeting upcoming target milestone dates and risk rationale

Workstream Status Review	• Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
OCM Status Review	• Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
CORE.NV Project-Level Risks and Issues	• Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place
CORE.NV Project-Level Action Items	• Actions requested of the executive leadership team to support
CORE.NV Project-Level Decisions	• Decisions requiring input from the executive leadership team
Appendix	• Overall CORE.NV Project Health Working Status

CORE.NV Weekly Status Report

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Scope	Schedule	Cost	Resources	OCM	Risks	Issues	Quality
→	→	→	→	→	→	→	→

CORE.NV Project Roadmap

	2024	2025	2026
State of Nevada Advantage Cloud Upgra...			
Phase 1a - FIN Initial Platform Deployment			
Phase 1b - HRM Initial Platform Deploym...			

Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete

Project Status Review

For this reporting period, IV&V submitted their Project Management Plan and their draft IV&V Report for the month of June 2024. The report is currently being reviewed and action items are being assigned. The workstream teams have been hard at work reviewing their respective backlog of work to ensure that all user stories have been entered and assigned at least an initial story point score. These scores will be subject to potential modification as more information about the work to be completed is obtained. With this work now completed, and the velocity of each workstream team calculated, a more accurate forecasting can be made as to whether or not the Phase 1A go-live date is reasonable and achievable.

Workstream Status Review

FIN

For this week ending 7/12/2024, the FIN Team...

1) Received the decision that Linking will not be included in the Phase 1 and 2 of the CORE.NV Project. This allows the FIN team to keep moving forward on Budget and Grants work.

2) Completed a clean-up of the project backlog and assigned Story Points to all Stories. This will allow for more comprehensive metrics to be captured. We also have assigned an Epic to most Stories and will begin filling in start and end dates for each Story, which will allow us to use the Timeline functionality in JIRA. Shout out to the members of the FIN Team for achieving this task in a short period of time.

3) Began working with our counterparts to create a Phase 2 Project Plan. FIN will be continuing to work on Phase 2 items through the Achieve phase of Phase 1a and the Envision phase of Phase 2. The primary focus will be Budget, Grants, and the "New" CoA.

HRM

Held HRM Config sprint planning and backlog refinement

Held HRM Support Sprint 3.3 planning session. Also discussed the adding of stories to the backlog for future PIs, to be completed by end of week

Held information session for ▮▮▮▮▮ on COA and Budget Structure breakdown

Held Sprint 3.3 Retro/Demo with HRM Config. Team is happy with results.

Meeting between HRM and FIN to make sure teams are more aligned with conversions

NeoGov may be requested, if so, it would be a change to the contract. ▮▮▮ following up to see if it is possible since Advantage 4 is moving away from NeoGov and into Cornerstone.

OCM

This Weeks OCM Accomplishments:

18 Jun CAN: Prepping CAN monthly update; preview demos and memos

Change Readiness Strategy: Development in progress. Implement in late July/early Aug.

Change Impact Assessment Surveys: Getting ready to release to gather input - partnering with Plante Moran to satisfy their deliverable

Memos: Adv 2.1 Sunset Notice (Statewide Ldrs / Aug) / Save-the-Date EUT (25 Jul)

CORE.NV Monthly Newsletter: Scope and template in development; release 2nd week of each month

CoA Campaign: Planning underway

CORE.NV Microlearning Library: 5 demos complete (4 FIN / 1 HRM)

SharePoint Updates: Exploring analytics to inform strategy comm efforts; training updates in progress

OCM Metrics: Finalizing for release with automation display feature

Stakeholder Lists: Ongoing monthly maintenance

Support to Functional Teams: Meeting on a bi-weekly basis

Upcoming OCM Activities:

18 Jul: Change Agent Network (CAN) Session

22 Jul (tent): Change Readiness Initiative Kickoff

18 Sep: Quarterly Leadership Meeting

This Weeks Training Accomplishments:

State Trainer Forum: Bi-weekly forum for State Trainers to collaborate now developed. Kicking off at the end of July.

HRM State Trainer Workshop: Scheduled for August 14

EUT Save-the-Date Comms: In process

EUT Course Materials: Couse guide convention document, course guide template, job aid template, and EUT development and review schedule underway

EUT Course Registration Process: Build and development underway. Multi-mode mix of 1-day Instructor-Led Training (ILT) courses, virtual courses, and pre-recorded lessons (asynchronous). Registration and course management via mix of NEATS and NVeLearn platform tools. Estimating training for ~1200 FIN Functional End-users.

Upcoming Training Activities:

~25 Jul: EUT Save-the-Date Comms Released

5 Aug: EUT Registration Reminder

12 Aug: EUT Open Registration

14 Aug: HRM State Trainer Workshop

Unresolved Risks & Issues

Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-1242	State resources available for Cost Accounting data upload worksheets		05/30/24	P3 - Low	Open - In Progress
CORENV-1247	State resources available for Accounts Receivable data upload worksheets	ton	05/30/24	P3 - Low	Open - In Progress
CORENV-1717	NDOT Looking for Procurement Overview			P2 - Medium	Open - In Progress
CORENV-2715	NDOT is concerned with the conversion approach for Tranactions and Open Items			P2 - Medium	Open - In Progress
CORENV-2928	Phase 1A Interfaces Needed for the January 2025 go-live date may exceed the TECH team's capacity			P1 - High	Open - In Progress
CORENV-2929	Number of Reports needed for the January 2025 Phase 1A go-live date will likely exceed the TECH team's capacity			P2 - Medium	Open - In Progress
CORENV-3502	Data Warehouse/Legacy Databases work needed for Phase 1A Go Live could exceed the capacity of the Tech team			P1 - High	Open - In Progress

Issues

Issue key	Summary	Assignee	Due date	Priority	Status

Action Items

Closed This Week

Description	Owner	Due Date	Comments
Forward meeting series to ███████	███	09/10/24	

Open But Due

Description	Owner	Due Date	Comments
Add Closed comment for CORE.NV 2290	███	07/12/24	
Add in closed comment: CORENV-2930		07/11/24	██████ to email ██.
Add update comment for CORENV 2715		07/12/24	
Review if Decision not to complete BPA is on Jira's Log	i	07/12/24	
Review updating CORENV-3209	███	06/20/24	Issue was reworded to focus on the use of Core.NV Project resources for Advantage 2.0 troubleshooting and repair.
Schedule Agile Metrics (schedule forecasting) review meeting	████	06/14/24	Include ████, █████, ████████, ████ as Optional

Assigned This Week

Description	Owner	Due Date	Comments
Add Closed comment for CORE.NV 2290	███	07/12/24	
Add update comment for CORENV 2715		07/12/24	
Ask ██ to email ███, ██████, and ████ confirmation that FIN Interfaces plan is confirmed (will close out Schedule task)		07/18/24	
Confirm linkage of Risks with Decision related to BPA updates	███/████	07/18/24	
Provide date to OPM when automation team needs Security Roles defined so the automation scripting activities can continue	████	07/17/24	
Review if Decision not to complete BPA is on Jira's Log	████	07/12/24	
Review template and update ██████ title (DAF, CRs, etc)	████/████	07/18/24	
Set up meeting with Test Team (████, █████, ██) to discuss (EUAT) Readiness checklist	████	07/17/24	Include █████ as optional.
Test Biweekly Team Leads Deck link before next session	████	07/18/24	

Issue key	Summary	Assignee	Status	Resolution	Priority	Due date

Program Indicator	Green	Yellow	Red	Gray
Overall CORE.NV Project Health	No more than one CORE.NV Project Indicator is yellow, and none is red.	No more than one of the CORE.NV Project Indicators is red **AND** (Two or more of the CORE.NV Project Indicators are yellow **OR** One of the CORE.NV Project Indicators are yellow)	Three CORE.NV Project Indicators are yellow **OR** More than one CORE.NV Project Indicator is red.	Insufficient information to assess this CORE.NV Project health indicator at this time.