

# State of Nevada

## CORE.NV Project Weekly Status Report

Week Ending: June 28, 2024



Content	Purpose - to communicate the following:
<p>CORE.NV Project Dashboard</p>	<ul style="list-style-type: none"> <li>• CORE.NV Project Roadmap</li> <li>• CORE.NV Project strategic milestones and timeline update</li> <li>• CORE.NV Project Status Review               <ul style="list-style-type: none"> <li>Updates on completed milestones and performance against plan</li> <li>Status of in progress activities</li> <li>Risk level associated with meeting upcoming target milestone dates and risk rationale</li> </ul> </li> </ul>
<p>Workstream Status Review</p>	<ul style="list-style-type: none"> <li>• Review at-risk and critical workstream statuses</li> <li>• Discuss workstream level risks of significant scope or severity</li> </ul>
<p>OCM Status Review</p>	<ul style="list-style-type: none"> <li>• Review at-risk and critical workstream statuses</li> <li>• Discuss workstream level risks of significant scope or severity</li> </ul>
<p>CORE.NV Project-Level Risks and Issues</p>	<ul style="list-style-type: none"> <li>• Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place</li> </ul>
<p>CORE.NV Project-Level Action Items</p>	<ul style="list-style-type: none"> <li>• Actions requested of the executive leadership team to support</li> </ul>
<p>CORE.NV Project-Level Decisions</p>	<ul style="list-style-type: none"> <li>• Decisions requiring input from the executive leadership team</li> </ul>
<p>Appendix</p>	<ul style="list-style-type: none"> <li>• Overall CORE.NV Project Health Working Status</li> </ul>



Scope



Schedule



Cost



Resources



OCM



Risks



Issues



Quality

## CORE.NV Project Roadmap



### Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete
1.1.30	P1B PI1 Completion Report Complete_ms	06/24/24	06/24/24	100%
1.1.31	P1A PI2 Completion Report Complete_ms	06/25/24	06/25/24	100%

### Project Status Review

During this reporting period, several deliverables submitted by CGI were reviewed and approved to close out the fiscal year. Another sprint came to a close which saw a significant amount of development and testing work being completed by each of the workstream teams. BerryDunn has been conducting several interviews for both the Technical Project Manager role and for an open position on the OCM team. Excellent candidates have been identified and approvals have been received in order to onboard them as soon as possible.

## FIN

For the week ending 6/28, the FIN Team...

1) Spoke with NDOT representatives regarding improving communications with NDOT interested parties. Results of the meeting were...

- a) Introduction to the new NDOT PM [REDACTED]
- b) We invited [REDACTED] to the build sessions and daily standups
- c) Setting up a bi-weekly (may be weekly if necessary) touch base with [REDACTED], [REDACTED], and [REDACTED] (optional)
- d) We will be including [REDACTED] distribution list when seeking information from the NDOT team.

2) completed Sprint 3.1 and opened Sprint 3.2. Goals for this Sprint are Budget, Cost Accounting, AR, GA configurations tables and transactions, and GA business roles and homepage.

3) began week 2 of IUAT Increment 2. Testing was halted on Monday and canceled for the remainder of the week due to data having not been scrubbed prior to loading into the test environment. FIN had completed a first run of all available scripts in week 1, so this increment of IUAT testing will be considered complete.

## HRM

HRM Wrapped up Sprint 3.1, and began 3.2. While the previous week's iUAT testing went well and ran without flaws, this week's testing had to be cancelled due to issues with the data loaded to the test environment.

Met with HRM Config to sprint plan and refine the backlog for following sprints.

Met to discuss AERIS contract and identify timeframes for implementation or (tentative schedules/phases aligned with 4x) which effect the applications identified below.

- DHRM – NEATS - Timekeeping, Training, Applications, Recruiting
- GFO - NEBS (Nevada Executive Budget System) – budget building
- Purchasing (maintains) - CETS (Contract Entry and Tracking System) contract workflow and archive

Next Step is to set up meeting with GFO to inform and establish a plan for future contract extension to ensure there is no interruption during the 4x transition.

Met with team to review the Monthly Status Report 9, and Completion Report: P1B PI2. Both have been approved with Completion Report: P1B PI2 having a minor suggestion to change details surrounding the cancelled iUAT sessions.

Met with team to identify HRM wish list scripts and potential testers for IUAT in August.

## OCM

## OCM PROGRAM STATUS

## This Week's Accomplishments:

- Change Readiness Strategy: Development in progress. Begin implementation of new elements in July.
- Memos: Prepared two - (1) Interface Dev. Resources (OCIO, DETR, NDOT / 6.21.24 and (2) Sunset Notice (Statewide Leaders / 8.2024
- Change Impact Assessment: Data collection and validation underway
- Chart of Accounts (CoA) Campaign: Planning underway
- CORE.NV Microlearning Library: Captured demos in IUAT office hours last week. Two topics: (1) General Accounting Expenditure (GAX) and (2) Master Agreements
- SharePoint Updates: New General FAQ Page complete. Review of CoA and budget structure FAQs in process
- CORE.NV Monthly Newsletter: Scope and template in development
- Metrics: Project metric input and OCM metrics development in process. Align OCM metrics to overall Program metrics

## Issues and Concerns: None

## Milestone Look-Ahead:

- 7.18.24: Change Agent Network (CAN) session
- 7.22.24: Change Readiness Initiative Kickoff (tentative)
- 9.18.24: Quarterly Leadership Meeting

## TRAINING STATUS

## This Week's Accomplishments:

- New Training SharePoint Pages: Complete
- State Trainer Form: Bi-weekly forum for State Trainers to collaborate kicking off in July
- HRM State Trainer Workshop: Scheduled for 8.14.24
- End User Training (EUT) Orientation Video: Director's cut full 40 minutes. Review underway to determine best way to post, release, and target specific audiences
- EUT Save-the-Date Communications: In process and planned for week of 7.8.24
- EUT Course Materials: Course Guide convention document, template, job aid template, and EUT development and review schedule underway

## Issues and Concerns:

- Discussed change impact related to budget owners who currently conduct their work manually and will need to learn ADV 4.0. Impacting scope for training

## Upcoming Activities:

- 7.28.24: EUT Audience analysis, training framework, Orientation video, and Curriculum Map due
- 8.14.24: HRM State Trainer workshop



# Unresolved Risks & Issues

## Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-1242	State resources available for Cost Accounting data upload worksheets	[REDACTED]	05/30/24	P3 - Low	Open - In Progress
CORENV-1247	State resources available for Accounts Receivable data upload worksheets	[REDACTED]	05/30/24	P3 - Low	Open - In Progress
CORENV-1717	NDOT Looking for Procurement Overview	[REDACTED]		P2 - Medium	Open - In Progress
CORENV-2290	CORE.NV does not have a comprehensive documentation of as-is State business processes, policies, and procedures, potentially negatively impacting CORE.NV implementation success.	[REDACTED]		P1 - High	Open - In Progress
CORENV-2715	NDOT is concerned with the conversion approach for Transactions and Open Items	[REDACTED]		P2 - Medium	Open - In Progress
CORENV-2928	Phase 1A Interfaces Needed for the January 2025 go-live date may exceed the TECH team's capacity	[REDACTED]		P1 - High	Open - In Progress
CORENV-2929	Number of Reports needed for the January 2025 Phase 1A go-live date will likely exceed the TECH team's capacity	[REDACTED]		P2 - Medium	Open - In Progress
CORENV-2930	Security Roles and Permissions for Each Dept	[REDACTED]		P0 - Very High	Candidate
CORENV-3502	Data Warehouse/Legacy Databases work needed for Phase 1A Go Live could exceed the capacity of the Tech team	[REDACTED]		P1 - High	Open - In Progress

## Issues

Issue key	Summary	Assignee	Due date	Priority	Status
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## Action Items

### Closed This Week

Description	Owner	Due Date	Comments
Add Data Warehouse schedule updates for 30 Day report generation based on [redacted] recent update	[redacted]	06/14/24	
Add update comment: CORENV-3502	[redacted]	06/26/24	Hiring temporary support members to increase capacity
Ask [redacted] for information on Jira security roles for entering Risks & Issues	[redacted]	06/27/24	Restrict to PMs_Leads role
Connect [redacted] and [redacted] to review Advantage Role & Permissions Configurations for Agencies for CORENV-2930	[redacted]	06/24/24	
Move 7/4 PM Governance meeting session to 7/3 (same time)	[redacted]	06/28/24	
Schedule meeting with [redacted] to review breaking out #577 – Legacy Data Warehouses	[redacted]	06/28/24	
Update Risks based on solutioning conversation with [redacted]: CORENV 1242, 1247	[redacted]	06/13/24	

### Open But Due

Description	Owner	Due Date	Comments
Review updating CORENV-3209	[redacted]	06/20/24	Issue was reworded to focus on the use of Core.NV Project resources for Advantage 2.0 troubleshooting and repair.
Schedule Agile Metrics (schedule forecasting) review meeting	[redacted]	06/14/24	Include [redacted], [redacted], [redacted], [redacted] as Optional
Send CR013 draft to [redacted] and [redacted]	[redacted]	06/28/24	
Share SH3 confidential data update and mitigation plan to [redacted] and [redacted]	[redacted]	06/28/24	To be submitted as Issue. [redacted] provided details to [redacted].

### Assigned This Week

Description	Owner	Due Date	Comments
Collect names/roles for NDOT queue email and share with [redacted] and [redacted]	[redacted]	07/05/24	
Share SH3 confidential data update and mitigation plan to [redacted] and [redacted]	[redacted]	06/28/24	To be submitted as Issue. [redacted] provided details to [redacted].

Issue key	Summary	Assignee	Status	Resolution	Priority	Due date
CORENV-3904	Decision to implement linking	[REDACTED]	Open		P2 - Medium	7/3/2024



Program Indicator	Green	Yellow	Red	Gray
<p><b>Overall CORE.NV Project Health</b></p>	<p>No more than one CORE.NV Project Indicator is yellow, and none is red.</p>	<p>No more than one of the CORE.NV Project Indicators is red</p> <p><b>AND</b></p> <p>(Two or more of the CORE.NV Project Indicators are yellow</p> <p><b>OR</b></p> <p>One of the CORE.NV Project Indicators are yellow)</p>	<p>Three CORE.NV Project Indicators are yellow</p> <p><b>OR</b></p> <p>More than one CORE.NV Project Indicator is red.</p>	<p>Insufficient information to assess this CORE.NV Project health indicator at this time.</p>