



# State of Nevada

## CORE.NV Project Weekly Status Report

Week Ending: June 21, 2024



Content	Purpose - to communicate the following:
CORE.NV Project Dashboard	<ul style="list-style-type: none"> <li>· CORE.NV Project Roadmap</li> <li>· CORE.NV Project strategic milestones and timeline update</li> <li>· CORE.NV Project Status Review               <ul style="list-style-type: none"> <li>Updates on completed milestones and performance against plan</li> <li>Status of in progress activities</li> <li>Risk level associated with meeting upcoming target milestone dates and risk rationale</li> </ul> </li> </ul>
Workstream Status Review	<ul style="list-style-type: none"> <li>· Review at-risk and critical workstream statuses</li> <li>· Discuss workstream level risks of significant scope or severity</li> </ul>
OCM Status Review	<ul style="list-style-type: none"> <li>· Review at-risk and critical workstream statuses</li> <li>· Discuss workstream level risks of significant scope or severity</li> </ul>
CORE.NV Project-Level Risks and Issues	<ul style="list-style-type: none"> <li>· Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place</li> </ul>
CORE.NV Project-Level Action Items	<ul style="list-style-type: none"> <li>· Actions requested of the executive leadership team to support</li> </ul>
CORE.NV Project-Level Decisions	<ul style="list-style-type: none"> <li>· Decisions requiring input from the executive leadership team</li> </ul>
Appendix	<ul style="list-style-type: none"> <li>· Overall CORE.NV Project Health Working Status</li> </ul>



# CORE.NV Weekly Status Report

Week Ending: June 21, 2024



Scope



Schedule



Cost



Resources



OCM



Risks



Issues



Quality

## CORE.NV Project Roadmap



State of Nevada Advantage Cloud Upgra...

Phase 1a - FIN Initial Platform Deployment

Phase 1b - HRM Initial Platform Deploym...

### Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete
1.1.29	P1A Training Month 1 Complete_ms	06/17/24	06/17/24	100%

### Project Status Review

During this reporting period, in meetings with representatives from NDOT, it was determined that there is insufficient time for the Business Process Analysis (BPA) to be performed within a six week time frame. Initial estimates were that NDOT resources would need up to six months or more to fully map all of their processes. As such, the pilot project will not be conducted as planned. Core.NV resources will look to working with the core 15 largest agencies and attempt to conduct BPA training sessions with them in time for the Phase 1B go-live date in July, 2025. Development and testing work continues as planned with all of the workstream teams.

## FIN

Here is the status report for FIN on the week ending 6/21/2004.

- 1) We completed the first week of IUAT Iteration 2. A large majority of user feedback was good and above for all items except user comfort level with the new system and 1 return of poor for overall impression of the new system. We will continue with IUAT next week.
- 2) The attempt to complete Business Process Mapping (BPM) of NDOT was halted due to lack of resources with NDOT. NDOT will continue the BPM and share results as they have them. This is all contained in Risk CORENV-2290 and our focus will now be on better training the end users on how to complete their work in ADV4.  
"Due to the fast timeline upon us, we cannot conduct as-is mapping for the entire state BPs. Rather, we decided to start with the Top 15 Spending Agencies and pilot this with NDOT. However, NDOT cannot support the timeline in which OCM needs the output to understand what their impacts really are for Phase 1A. NDOT believes they can list all the processes against MVP P1A and then map them into a template, but it will take up to 6 months. OCM cannot support this timeline in order to prepare and support the OCM Change Readiness activities needed before Go-Live. If and when NDOT does provide this information, it will be handed off to the FIN team. DHHS has also committed to providing their BPs against MVP P1A by July 15th. If and when this information is provided, it will be sent to the FIN team as well. OCM has a plan to survey the Top 15 Spending Agencies in July to attempt to pull detailed change impacts and as-is operational info to use for Phase 1A Change Readiness activities. OCM will then send any relevant change impacts learned from the survey to the FIN team."
- 3) We started looking at ways to better communicate with NDOT in regards to decisions and processes. While we have a very engaged group of NDOT SMEs, the other interested parties who have not been attending meetings or are new to their roles have been requesting demonstrations, clarifications, or questioning decisions which have already been made. While we understand the difficulty in catching up to the project for new interested persons and wish to be helpful in these requests, the FIN Team does not have the resources to be pulled off of upcoming project objectives for answering these questions and requests. We will continue to work with OCM to work on a communications solution and will also encourage individuals who have questions to rely on their SMEs and NDOT Leadership. This should relieve some of the pressure of the project teams and Leadership will have a direct line to CORE.NV Leadership for questions or requests which are not able to be handled by the NDOT SMEs.

## HRM

- HRM began IUAT this week, with testing being performed on Thursday, 6/20 and Friday, 6/21.
- Testing was modified to reduce the time spent by testers, due to a reduced load in scripts
  - Some business processes in HRM are waiting to be decided, leading to less scripts to being needed to test
  - The HRM testing team has reported that testing has gone well the first sessions
- HRM is wrapping up Sprint 3.2 and preparing for 3.3

## OCM

## This Week's OCM Accomplishments

1. Change Readiness Strategy: Development in progress. Plan for mid/late July release.
2. Business Process Mapping (BPM) Sprint: Update for Risk 2290: Due to the fast timeline upon us, we cannot conduct as-is mapping for the entire state BPs. Rather, we decided to start with the Top 15 Spending Agencies and pilot this with NDOT. However, NDOT cannot support the timeline in which OCM needs the output to understand what their impacts really are for Phase 1A. NDOT believes they can list all the processes against MVP P1A and then map them into a template, but it will take up to 6 months. OCM cannot support this timeline in order to prepare and support the OCM Change Readiness activities needed before Go-Live. If and when NDOT does provide this information, it will be handed off to the FIN team. DHHS has also committed to providing their BPs against MVP P1A by July 15th. If and when this information is provided, it will be sent to the FIN team as well. OCM has a plan to survey the Top 15 Spending Agencies in July to attempt to pull detailed change impacts and as-is operational info to use for Phase 1A Change Readiness activities. OCM will then send any relevant change impacts learned from the survey to the FIN team.
3. Communications: Three in development; Agency Interface Capture (Statewide Leaders and IT ) / Adv 2.1 Sunset Notice (Statewide Leaders / Aug), IT Update from Tech Team.
4. CORE.NV Microlearning Library: Capturing demos in FIN IUAT office hour sessions. Three mini videos in dev this week.; General Accounting and Master Agreements part one and two.
5. SharePoint Updates: New General FAQ Page developed, awaiting approval to publish, targeted next week.
6. CORE.NV Monthly Newsletter: Scope and template in development.
7. Metrics: Project metric input and OCM metrics development in progress. Implement in July.

## OCM Milestone Look-Ahead

- 18 Jul: Change Agent Network (CAN) Session
- 22 Jul (tent): Change Readiness Initiative Kickoff
- 18 Sep: Quarterly Leadership Meeting

## This Week's Training Accomplishments

1. FIN State Trainer Workshop: Complete on 18 Jun - Very Successful! Training team is evaluating output given by the State trainers and will incorporate any new ideas into the FIN End-User training.
2. End-User Audience Analysis: FIN end-user survey received ~330 responses. HRM end-user survey 600+ responses.
3. End-User Orientation Video: 2-part video of 20 min each. SME review and finalization in progress.
4. Training SharePoint Page: Ready for review and approval from [REDACTED]. Targeted publish next week.

## Training Upcoming Activities

- 28 Jun: HRM End-User Audience Analysis, FIN End-User Training Framework and Course Map Due
- Training Orientation Video - Due end of June
- Aug: HRM State Trainer Workshop – Trainers currently being identified and validated.

# Unresolved Risks & Issues

## Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-1242	State resources available for Cost Accounting data upload worksheets	[Redacted]	05/30/24	P3 - Low	Open - In Progress
CORENV-1247	State resources available for Accounts Receivable data upload worksheets	[Redacted]	05/30/24	P3 - Low	Open - In Progress
CORENV-1717	NDOT Looking for Procurement Overview	[Redacted]		P2 - Medium	Open - In Progress
CORENV-2290	CORE.NV does not have a comprehensive documentation of as-is State business processes, policies, and procedures, potentially negatively impacting CORE.NV implementation success.	[Redacted]		P1 - High	Open - In Progress
CORENV-2715	NDOT is concerned with the conversion approach for Transactions and Open Items	[Redacted]		P2 - Medium	Open - In Progress
CORENV-2928	Phase 1A Interfaces Needed for the January 2025 go-live date may exceed the TECH team's capacity	[Redacted]		P1 - High	Open - In Progress
CORENV-2929	Number of Reports needed for the January 2025 Phase 1A go-live date will likely exceed the TECH team's capacity	[Redacted]		P2 - Medium	Open - In Progress
CORENV-2930	Security Roles and Permissions for Each Dept	[Redacted]		P0 - Very High	Candidate
CORENV-3502	Data Warehouse/Legacy Databases work needed for Phase 1A Go Live could exceed the capacity of the Tech team	[Redacted]		P1 - High	Open - In Progress

## Issues

Issue key	Summary	Assignee	Due date	Priority	Status
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## Action Items

### Closed This Week

Description	Owner	Due Date	Comments
Add Closed comment: CORENV-3557	[REDACTED]	06/27/24	
Confirm DHHS communication was complete with [REDACTED] and [REDACTED] CORENV-3557	[REDACTED]	06/27/24	
Connect with [REDACTED] for Risk update: CORENV-2290	[REDACTED]	06/27/24	
Review if PI Objectives should be considered in CR013 – share recommendation with [REDACTED] and [REDACTED]	[REDACTED]	06/20/24	

### Open But Due

Description	Owner	Due Date	Comments
Add Data Warehouse schedule updates for 30 Day report generation based on [REDACTED] recent update	[REDACTED]	06/14/24	
Review schedule impact of moving Environments testing to after IUAT	[REDACTED]	06/19/24	
Review updating CORENV-3209	[REDACTED]	06/20/24	Issue was reworded to focus on the use of Core.NV Project resources for Advantage 2.0 troubleshooting and repair.
Schedule Agile Metrics (schedule forecasting) review meeting	[REDACTED]	06/14/24	Include [REDACTED], [REDACTED], [REDACTED], [REDACTED] as Optional
Update Risk based on what NDOT provided	[REDACTED]	06/13/24	CORENV-2715
Update Risks based on solutioning conversation with [REDACTED] CORENV 1242	[REDACTED]	06/13/24	CORENV-1247, CORENV 1242

### Assigned This Week

Description	Owner	Due Date	Comments
Ask [REDACTED] for information on Jira security roles for entering Risks & Issues	[REDACTED]	06/27/24	Restrict to PMs_Leads role
Send CR013 draft to [REDACTED] and [REDACTED]	[REDACTED]	06/27/24	

Issue key Summary

Assignee Status Resolution Priority Due date ▲

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Program Indicator	Green	Yellow	Red	Gray
<p><b>Overall CORE.NV Project Health</b></p>	<p>No more than one CORE.NV Project Indicator is yellow, and none is red.</p>	<p>No more than one of the CORE.NV Project Indicators is red</p> <p><b>AND</b></p> <p>(Two or more of the CORE.NV Project Indicators are yellow</p> <p><b>OR</b></p> <p>One of the CORE.NV Project Indicators are yellow)</p>	<p>Three CORE.NV Project Indicators are yellow</p> <p><b>OR</b></p> <p>More than one CORE.NV Project Indicator is red.</p>	<p>Insufficient information to assess this CORE.NV Project health indicator at this time.</p>