

State of Nevada

CORE.NV Project Weekly Status Report

Week Ending: May 31, 2024



Content	Purpose - to communicate the following:
<p>CORE.NV Project Dashboard</p>	<ul style="list-style-type: none"> • CORE.NV Project Roadmap • CORE.NV Project strategic milestones and timeline update • CORE.NV Project Status Review <ul style="list-style-type: none"> Updates on completed milestones and performance against plan Status of in progress activities Risk level associated with meeting upcoming target milestone dates and risk rationale
<p>Workstream Status Review</p>	<ul style="list-style-type: none"> • Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
<p>OCM Status Review</p>	<ul style="list-style-type: none"> • Review at-risk and critical workstream statuses • Discuss workstream level risks of significant scope or severity
<p>CORE.NV Project-Level Risks and Issues</p>	<ul style="list-style-type: none"> • Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place
<p>CORE.NV Project-Level Action Items</p>	<ul style="list-style-type: none"> • Actions requested of the executive leadership team to support
<p>CORE.NV Project-Level Decisions</p>	<ul style="list-style-type: none"> • Decisions requiring input from the executive leadership team
<p>Appendix</p>	<ul style="list-style-type: none"> • Overall CORE.NV Project Health Working Status



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Week Ending: May 31, 2024



Scope



Schedule



Cost



Resources



OCM



Risks

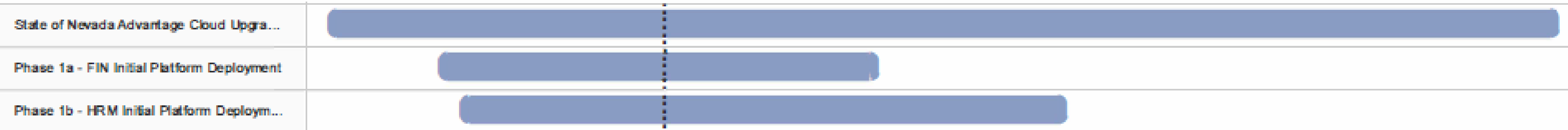


Issues



Quality

CORE.NV Project Roadmap



Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete
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Project Status Review

While Core.NV work continues to progress according to the planned schedule, risks continue to be identified that could require the use of project resources on non-project related work. For example, several databases are in need of upgrading as the current versions in use will no longer be supported. This work would take several months and could involve technical resources that are needed for the Core.NV Project. This risk will be entered into Jira and tracked by the project leadership teams in order to determine the probability and impact of this item. Lastly, a recent failure of the Advantage 2.0 solution has called into question whether it can continue as a viable option until the January 2025 go-live of the MVP solution.

FIN

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This week FIN...

- 1) closed Sprint 2.3 with 40 story points of 39 capacity completed and opened sprint 2.4 with a capacity of 38 story points.
- 2) continued to work with the Tech Team to ensure reports and interfaces are accounted for. We also are looking to ensure 11 Insight reports are able to be exported to MS Excel.
- 3) provided updates and demonstrations for the Quarterly Stakeholder Meeting and the PI2 Review and Retrospective.
- 4) continued working with Wells Fargo regarding Treasury system upgrade milestones, and action items.
- 5) held 5 hours of Budget Control meetings.
- 6) provided a list of expected IUAT test scripts which will be reviewed and updated with any changes/additions in the final week of Sprint 2.4.

HRM

- We recently completed defining the business roles for ADV4.
- We finalized the list which identified HRM IUAT testers.
- Position Control and possibly Employee are the topics that are going to be tested during first IUAT Increment.
- Compiled a list of SMEs to be in the group that will revise the NRS/NACs to determine if any need to be changed.
- Actively working to increase collaboration with FIN.

One upcoming task is creating a meeting with PEBP to determine a document management system and an employee discount platform where employees can get discounts on certain things like pet insurance, etc.

One SME was removed from the project due to being a project hindrance.

Overall, the entire HRM team has been working well, [REDACTED] has been helping with Jira in [REDACTED] absence, and the CGI team has been great and always very helpful.

OCM

This Week's Accomplishments in OCM

1. 29 May Quarterly Leadership Meeting: ~95 attendees; all positive feedback
2. Business Process Mapping (BPM) Mini-Project Launch with NDOT (and maybe DHHS) – Approach and Goals
3. Sponsorship: Outcome of 29 May PEBP coffee talk is PEBP Discovery activity with FIN and HRM team.
4. Stakeholder HRM Func End User: Validation tracking results due back May 31 - ~30 Agencies responded
5. IUAT Communications: IUAT P12 invite, and communications released for FIN and HRM. Requesting more testers through Department leadership. Calendar invites sending early next week.

Major Milestones Look-Ahead for OCM

1. 4 Jun – 12 Jul: BPM 6-week mini project with NDOT (and poss. DHHS)
2. 7 Jun: Change Readiness Initiative Kickoff
3. 18 Jul: Change Agent Network (CAN) Session
 - No June session until we have enough for them to support.
4. TBD: Virtual Director Coffee Talk

This Week's Accomplishments in Training

1. FIN TtT Workshop: 18 June Workshop scheduled for 10 State Trainers. Facilitation guide in progress.
2. End-User Training Framework: Captures training needs, materials, details
3. End-User Audience Analysis: FIN end-user survey received ~330 responses. HRM end-user survey planned to be released at the beginning of June. FIN Survey Analysis complete next week, will present findings.
4. End-User Orientation Video: Research and preparation in process. 30 min in length. SME review of script coming soon.

Major Milestones Look-Ahead for Training

1. 18 Jun: FIN TtT Workshop
2. June 6: FIN End-User Survey results
3. 28 Jun: End-User Training Audience Analysis
4. 28 Jun: End-User Orientation Video



Unresolved Risks & Issues

Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-1242	State resources available for Cost Accounting data upload worksheets	[Redacted]	05/30/24	P3 - Low	Open - In Progress
CORENV-1247	State resources available for Accounts Receivable data upload worksheets	[Redacted]	05/30/24	P3 - Low	Open - In Progress
CORENV-1597	STO is concerned that Advantage 4 cannot accommodate the centralized banking process currently used by NV	[Redacted]		P2 - Medium	Closed
CORENV-1717	NDOT Looking for Procurement Overview	[Redacted]		P2 - Medium	Open - In Progress
CORENV-2290	CORE.NV does not have a comprehensive documentation of as-is State business processes, policies, and procedures, potentially negatively impacting CORE.NV implementation success.	[Redacted]		P1 - High	Open - In Progress
CORENV-2713	NDOT agreements link to projects	[Redacted]		P2 - Medium	Open - In Progress
CORENV-2715	NDOT is concerned with the conversion approach for Transactions and Open Items	[Redacted]		P2 - Medium	Open - In Progress
CORENV-2844	Additional JSM Licenses needed to support UAT Issue Triaging	[Redacted]		P2 - Medium	Open - In Progress
CORENV-2928	Phase 1A Interfaces Needed	[Redacted]		P1 - High	Candidate
CORENV-2929	Number of Reports needed for Phase 1A	[Redacted]		P2 - Medium	Candidate
CORENV-2930	Security Roles and Permissions for Each Dept	[Redacted]		P0 - Very High	Candidate

Issues

Issue key	Summary	Assignee	Due date	Priority	Status

Action Items

Closed This Week

Description	Owner	Due Date	Comments
Confirm if JSM licenses are transferrable	[REDACTED]	05/30/24	
Confirm number of JSM license needed for HRM and FIN after knowing if they are transferable	[REDACTED]	05/30/24	
Review meeting cadence for next two weeks given availabilities	[REDACTED]	05/30/24	

Open But Due

Description	Owner	Due Date	Comments
Provide Decision process document for logging Decisions in Jira	[REDACTED]	05/30/24	

Assigned This Week

Description	Owner	Due Date	Comments
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Decisions

Decision #	Decision Description	Decision Owner	Impacted Teams	Status	Comments	Constraint	Due Date	Date Identified	Decision Made By
1	Use CGI Test Savvy for automation.	[REDACTED]							CGI ([REDACTED]); OPM ([REDACTED])
2	Use Jira for tickets, Risks, Issues, Change Requests	[REDACTED]	All						
3	Use manual trackers for Action Items and Decision	[REDACTED]	All						
4	CGI to stop reporting on Planned Business Value versus Actual, will continue to use internally for PI prioritization of work	[REDACTED]	All						

Program Indicator	Green	Yellow	Red	Gray
<p>Overall CORE.NV Project Health</p>	<p>No more than one CORE.NV Project Indicator is yellow, and none is red.</p>	<p>No more than one of the CORE.NV Project Indicators is red</p> <p>AND</p> <p>(Two or more of the CORE.NV Project Indicators are yellow</p> <p>OR</p> <p>One of the CORE.NV Project Indicators are yellow)</p>	<p>Three CORE.NV Project Indicators are yellow</p> <p>OR</p> <p>More than one CORE.NV Project Indicator is red.</p>	<p>Insufficient information to assess this CORE.NV Project health indicator at this time.</p>